Poura Seva Samithi (R.),

SMT. GIRIYAMMA R. KANTHAPPA SHRESTI FIRST GRADE WOMEN'S COLLEGE, HARIHAR-577601, DAVANGERE DISTRICT, KARNTAKA

E-mail: sgrks_hrr@yahoo.co.in

Website: www.giriyammacollege.in

Phone: 08192 242613

2021-22

Date - 10-11-2021

Staff Meeting notice

The meeting of the Staff is scheduled to be held on 11-11-2021 at 03.30 PM under the chairmen ship of the principal in his chamber. All the members are requested to attend the meeting and make it success.

Agenda of the Meeting

- 01. To approve the resolution of the previous meeting.
- 02. The discussion about the submission of Department wise post NAAC report of 2020-21.
- 03. The submission of Department wise reports.
- 04. Discussion about the Up gradation of the college website.
- 05. To discuss measures for honest and effective implementation of the college programmes.

06. Any other topic with the permission of the chair.

Signature of the principal (Dr.G.B.Gangadharappa)

Members:

Sl.No	Name	Designation	Signature.
01	Dr. V.B. Joshi	Associate professor	VBT
02.	Smt. Shasikala S.	Associate professor	4
03	Smt. Rohini M. Shirahatti	Associate professor	SW
04	Netravathi Hegde	Office superdent	<u>@</u>
05	Shankarappa F.H.	FDA	Sin
06	Ratnamala N.	CCC	1
07	P.R. Kumar	Assistant librarian	Amy M
08	Prashanth Chavan	Attender	her
09	Yamanesh L.	Peon	1-1-1-
10	K.N. Ramachandrappa.	Peon	Donne
11	Kotyanaik	Night watchman	Mm

PRINCIPAL
Smt. Giriyamma R. Kanthappa Shresti
First Grade Women's College
Hariber-577601



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The proceedings of the Meeting.

The Meeting of the Cultural Forum was held on 11-11-21 under the chairmanship of the principal Dr.G.B.Gangadharappa. in his chamber at 3.30 PM. The Coordinator of the cultural forum Dr. V.B Joshi warmly welcomed all the members present. After briefing about resolution of the previous meeting, requested all the members to give valuable suggestions and discuss further measures to be taken for the implementation of the college programmes.

The proceedings of the meeting are as follows:

Sl No.	Topic	Resolution	
01.	To approve the resolution of the previous meeting	The resolution of the previous meeting accepted and approved by all the members present without any further discussions and modifications.	
02	The discussion about the submission of Department wise post NAAC report of 2020-21	With reference to this subject it has been decided to submit their fair post NAAC report before 30 th November 2021 by all the permanent and guest faculty lecturer with supporting documents.	
03	The submission of Department wise reports	With reference to this subject it has been decided to submit their Deportment wise reports before 20 th November 2021 by all the permanent and guest faculty lecturer with supporting documents.	
04	Discussion about the Up gradation of the college website.	It was decided to update all the recent and latest information to the college website. This responsibility was given to Smt. Shashikala.S and Smt. Rathnamala.N.	
05	To discuss measures for honest and effective implementation of the college programmes	 Measures to be taken:- Preparation of Time table for the present semester by the time table committee. It has been decided to reduce the use of mobile phones during the college hours. The lecturers are supposed to kept their mobile phone in the personal lockers provided to them. It has been decided to conduct the preparatory examination after the completion of the syllabus. 	

		 It was decided to prepare the proposals for conducting the seminars and workshops and submit the same to the principal.
06	Any other topic with the permission of the chair.	No other topic came up for discussion.

The meeting was concluded with the proposal of vote of thanks by the coordinator to all the members present for the active participation and cooperation.

> Signature of the principal (Dr.G.B.Gangadharappa)

Members:

Sl.No	Name	Designation	Signature.
01	Dr. V.B. Joshi	Associate professor	185
02.	Smt. Shasikala S.	Associate professor	\$
03	Smt. Rohini M. Shirahatti	Associate professor	RM.
04	Netravathi Hegde	Office superdent	Co
05	Shankarappa F.H.	FDA	dis
06	Ratnamala N.	CCC	782 1A
07	P.R. Kumar	Assistant librarian	finer
08	Prashanth Chavan	Attender	Chart
09	Yamanesh L.	Peon	1.1
10	K.N. Ramachandrappa.	Peon	Darce 11
11	Kotyanaik	Night watchman	Man

PRINCIPAL Smt. Giriyamma R. Kanthappa Shresti First Grade Women's Cellege Harihar-577601